

# **Grammar Module**

**English Grammar and Punctuation  
per AP Stylebook**

# **Grammar Module**

## **Sentence Parts**

Do Pages 3 & 4 with the lecture.  
(Answers are within the slides.)

## **Pronoun Antecedent**

Do Page 5 with the lecture.  
(Answers are within the slides.)

## **Subject - Verb Agreement**

Do Page 6 with the lecture.  
(Answers are within the slides.)

## **Subject – Verb Agreement**

Do Page 7.

## **Pronoun Case**

Do Pages 8, 9 and ten with the lecture.  
(Answers are within the slides.)

## **Pronoun Problems**

Do Pages 11, 12, 13 with the lecture.  
(Answers are within the slides.)

## **Pronoun Problems**

Do Page 14 & 15.

**Answer keys begin on page 16**

## SENTENCE PARTS

**Use this worksheet with the English computer lecture: Sentence Parts. Do not correct a sentence until prompted to do so by the slide. Do not work ahead. Use the arrow keys on the keyboard so that the items are revealed properly.**

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1. Egyptian President Anwar Sadat and Israeli Prime Minister Menachem Begin attended a peace talk meeting at Camp David, Md., with President Jimmy Carter in 1978.
2. The stones at Arlington National Cemetery tell America's story.
3. Spring dogwoods shiver at the shock of a rifle volley.
4. The tombstones in Arlington National Cemetery celebrate heroes of peace.
5. Arlington's memorials still bear witness to memorable events and courageous fighters.
6. Some women disguised themselves as men in order to fight.
7. President Richard M. Nixon resigned during his second term as a result of the Watergate scandal.
8. President Franklin D. Roosevelt led the country through the Great depression.
9. President Dwight D. Eisenhower was a general during World War II.
10. The photos accompanying the article were appropriate.
11. Drivers should be concentrating on their driving instead of their cell phones.
12. In World War II, American Indian code talkers transmitted and received vital information in their own language and foiled enemy espionage attempts to translate intercepted messages.
13. No one during Ruth's era approached his record of 714 home runs.

14. On the Rocky Mountain borders of the Pacific, seafaring tribes availed themselves of bountiful fish, seal and sea lion.
15. Many people saw moving to the New World as a means of escaping harsh social and religious conditions under Henry VII in England.
16. In 1865, Abraham Lincoln's personal mount, Old Bob, riderless and with the slain president's reversed boots in its stirrups, led mourners behind Lincoln's cortege in Springfield, Ill.
17. Since 1784, the Old Guard stands the round-the-clock watch at the Tomb of the Unknowns and serves as the official escort to the president.
18. Revolutionary War wives and daughters armed themselves and faced the danger of hanging for protecting their farms and homes.
19. Gen. "Black Jack" Pershing's wife and daughter died in a San Francisco fire while he was away at war.
20. Gen. Pershing's one grandson, whose matching simple stone stands near the general's, died in Vietnam.
21. Washington's famous cherry trees begin to bloom, and tulips raise their fresh green leaves to the sky.
22. Tourists come and go as the Eternal Flame burns on.

## PRONOUN – ANTECEDENT AGREEMENT

Use this worksheet with the lecture: Pronouns 1 Antecedent.

Correct the sentences when you are prompted to do so by the slides. Do not work ahead.

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1. Bill spilled coffee on his tie.
2. Mary and Jon took the books with them.
3. We need to consider our choices.
4. Nick says that he is sure his friends will visit him in the hospital.
5. Many took work home with them.
6. Jane's application was rejected because she misspelled too many words.
7. Someone left \_\_\_ computer running.
8. Nobody said \_\_\_ would do it.
9. If a person wants to acquire a good vocabulary, \_\_\_ must read an hour each day.
10. Everyone who sat in the balcony paid more for his seat.
11. Every graduate may have his diploma mailed to him.
12. Each of the children is choosing what he wants for dinner.
13. Many on the team signed autographs for (his, their) fans.
14. Both of the puppies needed (its, their) toenails clipped.
15. Did you ask if any of the speakers wrote (his, their) own speeches?
16. Some of the players sported advertising on (his, their) helmets.
17. All of the tree has cobwebs on (it, them).
18. Most of the class members have a break on (its mind, their minds).

## Subject - Verb Agreement

**Use this worksheet with the English lecture: Subject Verb Agreement. After each subject-verb agreement rule has been reviewed, correct the corresponding sentence by circling the correct verb to agree with the subject. Underline the subject. Do not work ahead. The slides will tell you when to do each problem.**

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1. Every man in the clan (participate/participates) in the ritual.
2. Several of the fossils embedded in this cross section (was/were) from the Paleozoic Era.
3. All of the weight lifters (has/have) large, powerful thighs.
4. Some of the sport (require/requires) incredible mental preparation.
5. Half of the men training to become Navy SEALs (drop/drops) out after the first week.
6. A third of the painting carved on the cave wall (was/were) ruined by the smoke.
7. The list of needed items is too long.
8. The keys to the house are in my pocket.
9. Each of the vehicles in this parking lot has a sticker on the windshield.
10. A noise from beneath the plates (fill/fills) the pit and (roll/rolls) across plain.
11. Even with the protective equipment, the howling winds and caustic gas often (force/forces) us to shut our eyes and suspend breathing.
12. Either the sulfur dioxide or the acid rain (has/have) killed the trees south of the city.
13. Since it's a 15-minute drive to Hollywood, the entertainment industry (has/have) long dominated the town.
14. The office decor (was/were) wall-to-wall books, stacks of dictionaries in different languages and autographed photographs from Cousteau and Orville Wright.
15. The number of people dying from the disease (has/have) been drastically reduced.
16. A number of people (is/are) threatened by type II diabetes.
17. A dozen feet of rope (slip/slips) through my fingers.
18. Type II diabetes (threaten/threatens) people who used to climb mountains and now sit behind a desk.
19. "Cameras Under the Seas" (was/were) his first full-length underwater feature.
20. For New Year's Eve, there (was/were) a few hundred guests invited to the gala affair.

## SUBJECT - VERB AGREEMENT

**This is an open-book practice exercise. Underline the real subject. Before the number of the sentence, write “they” for a plural subject or “he, she or it” for a singular subject. Choose the verb that correctly agrees with the subject.**

**Answers on page 16**

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1. Both of the seals in those last two bottles of milk (looks, look) damaged.
2. “Cats” (is, are) coming to Baltimore in July.
3. Neither the prizes nor the \$15,000 (was, were) worth the aggravation of sending in coupons.
4. Everyone in the services (make, makes) a tremendous salary.
5. The attributes of the hard-working soldier (is, are) too numerous to mention.
6. “Leads” and “Bridges” (challenge, challenges) a student’s copy-editing skills.
7. After each victorious game, there (is, are) parties for the winners.
8. Some of the island treats (includes, include) wine and milk chocolate.
9. The number of people who swim in the pools (is, are) remarkable.
10. The five pounds of weight (make, makes) a difference.
11. Each of the members of the bobsled teams (stretch, stretches) before practice.
12. A number of seamen (prefer, prefers) to swim for physical training.
13. The Stars and Stripes (fly, flies) over the Capitol each day.
14. We must understand that retention of good soldiers (is, are) everyone’s business.
15. A bag of worms and a pair of frogs (was, were) found in the broken washer.
16. Where (does, do) these extraordinary people come from?
17. Somebody from one of the BPAS-W classes (need, needs) to talk to the instructors.
18. Tom knows there (is, are) an agreement problem in his sentence.
19. A dip in the outdoor pool or a quick shower (makes, make) the heat bearable.
20. The father and daughter (was, were) deployed to the same location.

## PRONOUN CASE

Use this worksheet with the English computer lecture: Pronouns 2 Case. Correct the sentences when you are prompted to do so by the slides. Do not work ahead.

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1. \_\_\_\_\_ lost his jacket.
2. Tom and \_\_\_\_\_ studied all night.
3. \_\_\_\_\_ and \_\_\_\_\_ planned the party.
4. \_\_\_\_\_ and \_\_\_\_\_ waited for the bus.
5. \_\_\_\_\_ tried out for the play.
6. Neither the Halls nor \_\_\_\_\_ knew the way.
7. My boss found a vase of flowers in his office.
8. Jim was happy with his grade on the test.
9. We walked to the lake with Meg and Chris and watched the sunset.
10. Joe's cheerful voice filled the office.
11. Before the test, we should study in the library with the others.
12. At the store, a little girl threw kisses to Bob and me.
13. Peggy picked up the pizza for \_\_\_\_\_ .
14. These letters are for Bill and \_\_\_\_\_ .
15. The teacher selected \_\_\_\_\_ .
16. My boss went to the meeting without Sue and \_\_\_\_\_ .
17. Tom played against the Smiths and \_\_\_\_\_.
18. Sit between \_\_\_\_\_ and \_\_\_\_\_.
19. John said the flowers were from \_\_\_\_\_.  
    John said the flowers were from \_\_\_\_\_.  
    John said the flowers were from \_\_\_\_\_ and \_\_\_\_\_.

20. Tom gave \_\_\_\_\_ a ride.  
Tom gave \_\_\_\_\_ a ride.  
Tom gave \_\_\_\_\_ and \_\_\_\_\_ a ride.
21. Telegrams of congratulation were sent by Jane and \_\_\_\_\_.
22. It seemed to Sam and \_\_\_\_\_ that the test was easy.
23. Yesterday my \_\_\_\_\_ brought me some flowers.  
Yesterday \_\_\_\_\_ brought me some flowers.  
Yesterday my \_\_\_\_\_ and \_\_\_\_\_ brought me some flowers.
24. There were two positions open, and \_\_\_\_\_ decided to apply.  
There were two positions open, and \_\_\_\_\_ decided to apply.  
There were two positions open, and \_\_\_\_\_ and \_\_\_\_\_ decided to apply.
25. When Mary couldn't get the car started, a policeman and \_\_\_\_\_ tried using jumper cables.
26. After the boys and \_\_\_\_\_ eat, we will go to the movies.
27. \_\_\_\_\_ is the winner.
28. The winner is \_\_\_\_\_.
29. \_\_\_\_\_ and \_\_\_\_\_ were the authors.
30. The authors were \_\_\_\_\_ and \_\_\_\_\_.
31. Send the check to either my husband or \_\_\_\_\_.
32. It was \_\_\_\_\_ who tapped your shoulder.
33. Will my son and \_\_\_\_\_ be invited?
34. Between you and \_\_\_\_\_, the economic situation seems to be improving.
35. Mary gave the dog to my sister and \_\_\_\_\_.
36. Bill and \_\_\_\_\_ took off to go skiing.
37. The inheritance will be divided between the Parkers and \_\_\_\_\_.
38. The new team for the project, Mr. Smith and \_\_\_\_\_ will attend the meeting.

39. What are the pronoun cases? \_\_\_\_\_

40. Which case comes before the verb and usually does the action? \_\_\_\_\_

41. Where is the object located in relation to the verb? \_\_\_\_\_

42. Where else are objects located besides behind verbs? \_\_\_\_\_

43. Where is the subject complement located in relation to the verb?

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44. What is the difference between the object and subject complement?

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45. List the personal subject pronouns.

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46. List the personal object pronouns.

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47. List the verbs of being.

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48. When do we have trouble hearing the correct pronoun to use in the sentence? \_\_\_\_\_

49. \_\_\_\_\_ -> action verb -> \_\_\_\_\_

50. \_\_\_\_\_ + verb of being + \_\_\_\_\_

## Pronoun Problems 3

Use this worksheet with lecture: Pronouns 3 Problems & Who/Whom. Correct the sentences when you are prompted to do so by the slides. Do not work ahead.

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1. \_\_\_\_\_ was the last person to read?
2. \_\_\_\_\_ did the editor assign to the photo team?
3. The doctor \_\_\_\_\_ seems most capable is Smith.
4. Does Mary know \_\_\_\_\_ the speakers are?
5. To \_\_\_\_\_ does this briefcase belong?
6. The butcher \_\_\_\_\_ is on duty today has been working here for a year.
7. The actor \_\_\_\_\_ Mary met is very polite.
8. The driver, \_\_\_\_\_ earns a good salary, is professionally trained.
9. Does the man realize with \_\_\_\_\_ he is speaking?
10. \_\_\_\_\_ did the editor choose for his assistant?
11. The person (who, whom) has duty tonight will be tired tomorrow.
12. (Who, whom) picked up the mail?
13. The girl (who, whom) sang the solo is my sister.
14. (Who, Whom) does the manager want?
15. I do not remember (who, whom) I loaned my tape to.
16. (Who, Whom) did Bill choose to be his partner?
17. She is the one (who, whom) always has all the answers.
18. The men (who, whom) the police arrested were wanted for murder.
19. An American missionary that was kidnapped by the drug smugglers escaped during a storm.
20. The members of the exercise class paced themselves with the beat of the music.
21. You must do all the work by yourself.

22. You can contact Sgt. Strong, Master Sgt. Smith or myself for more information.
23. The team leader or myself will inspect each person's gear before the exercise.
24. Mr. Smith gave (us, we) the presentation.
25. Our supervisor told (he, him) the news.
26. The ball player Babe Ruth hit 714 home runs.
27. I made a shirt for my son Mike.
28. (Us, We) boys were hired to do temporary work.
29. Two people from our department – you and (her, she) – will be in charge of making the programs.
30. Someone told (us, we) committee members not to attend the briefing.
31. George is faster than (he, him).
32. Sandy trusts Sam more than (he, him). (She trusts the first person more than she trusts the second.)
33. The dog obeys him better than (I, me). (The dog obeys him better.)
34. I don't like (him, his) talking-on-the- phone impersonation.
35. The report led to (our, us) buying more stock.
36. The perfect paper is (her, hers, her's).
37. (I, My, Mine) car is parked next to (your, yours, your's).
38. It is (she, her) in the story.
39. We gave John and (he, him) a present.
40. For Erin and (I, me), skiing was easy.
41. We suspected the clerk was very stressed when we heard him talking to himself.
42. Tyler can swim faster than (I, me).
43. While (we, us) pedestrians waited, the bus passed.

44. (Who, Whom) are you looking for?

45. The books are (their, theirs, their's).

## PRONOUNS

**This is an open-book practice exercise. Circle the correct pronoun to use in the sentences. Identify the type of pronoun.**

Answers on page 17.

---

- Ex. object Tom gave (I, me) and my husband good directions.
1. \_\_\_\_\_ The band and (they, them) opened the concert with a new song.
2. \_\_\_\_\_ The editor chose Smith and (I, me) to write the story.
3. \_\_\_\_\_ Police officers were tired of responding to calls about (he, him) and his dog.
4. \_\_\_\_\_ The Army students and (I, me) were the last ones to leave.
5. \_\_\_\_\_ Waiting for a ride to the store, the children and (she, her) stood by the car.
6. \_\_\_\_\_/\_\_\_\_\_ The lecturer asked (he, him) and (I, me) to move the table.
7. \_\_\_\_\_/\_\_\_\_\_ Jan and (she, her) had to sit between the general and (I, me).
8. \_\_\_\_\_ After the big game, Tom and (us, we) celebrated with friends.
6. \_\_\_\_\_/\_\_\_\_\_ The instructor caught (her, she) and (I, me) eating in class.
10. \_\_\_\_\_ The doctor and the rest of the staff treated (I, me) well.
- 

**Fix the sentences below. Watch out for pronoun problems.**

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11. Each of the members has to pull their own weight.
12. The guards at the gate will inspect the cars of drivers that do not have proper identification.
13. The problem with Sally and them is that they are too critical.
14. There is no doubt that the course was good for Tony and I.
15. All the proper documents must be turned in to the person on duty or myself.

## Pronouns

### He / Who

### Him / Whom

**This is an open-book practice exercise. Circle the correct pronoun to use in the sentences. Identify the type of pronoun.**

Answers on page 18.

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1. \_\_\_\_\_ Kevin Costner plays a famed Coast Guard swimmer (who, whom) is hardened by the loss of his crew from an earlier accident.
2. \_\_\_\_\_ (Who, whom) is in charge of the flag detail?
3. \_\_\_\_\_/\_\_\_\_\_ Aside from the children (who, whom) were entertained and cared for by the U.S. volunteers, there were many adults (who, whom) received medical advice and care during the health fair.
4. \_\_\_\_\_ The children (who, whom) the swimmers rescued were from the village destroyed by the storm.
5. \_\_\_\_\_ The band leader recruited a singer (who, whom) he discovered in a talent show in Baltimore.
6. \_\_\_\_\_ (Who, Whom) did the commander select?
7. \_\_\_\_\_ Martin is the one (who, whom) makes it all happen.
8. \_\_\_\_\_ (Who, Whom) benefited from the change in time?
9. \_\_\_\_\_ The program trained 20 students, the majority of (who, whom) were reservists from various units in the area.
10. \_\_\_\_\_ Providing health care to the remote village is a good opportunity for the host nation to view our military as people (who, whom) joined the military because they wanted to make a positive difference in the world.

## SUBJECT - VERB AGREEMENT

Choose the verb that correctly agrees with the subject. Underline the real subject. Before the number of the sentence, write “they” for a plural subject or “he, she or it” for a singular subject.

---

2. Both of the seals in those last two bottles of milk (looks, **look**) damaged.
2. “Cats” (**is**, are) coming to Baltimore in July.
3. Neither the prizes nor the \$15,000 (**was**, were) worth the aggravation of sending in coupons.
4. Everyone in the services (make, **makes**) a tremendous salary.
5. The attributes of the hard-working soldier (is, **are**) too numerous to mention.
6. “Leads” **and** “Bridges” (**challenge**, challenges) a student’s copy-editing skills.
7. After each victorious game, there (is, **are**) parties for the winners.
8. **Some** of the island treats (includes, **include**) wine and milk chocolate.
9. The number of people who swim in the pools (**is**, are) remarkable.
10. The five pounds of weight (make, **makes**) a difference.
11. Each of the members of the bobsled teams (stretch, **stretches**) before practice.
12. A number of seamen (**prefer**, prefers) to swim for physical training.
13. The Stars and Stripes (fly, **flies**) over the Capitol each day.
14. We must understand that retention of good soldiers (**is**, are) everyone’s business.
15. A bag of worms **and** a pair of frogs (was, **were**) found in the broken washer.
17. Where (does, **do**) these extraordinary people come from?
18. Somebody from one of the BPAS-W classes (need, **needs**) to talk to the instructors.
19. Tom knows there (**is**, are) an agreement problem in his sentence.
20. A dip in the outdoor pool **or** a quick shower (**makes**, make) the heat bearable.
20. The father **and** daughter (was, **were**) deployed to the same location.

## PRONOUNS

Circle the correct pronoun to use in the sentences. Identify the type of pronoun.

---

- Ex. object Tom gave (I, me) and my husband good directions.
1. S The band and (they, them) opened the concert with a new song.
  2. O The editor chose Smith and (I, me) to write the story.
  3. O Police officers were tired of responding to calls about (he, him) and his dog.
  4. S The Army students and (I, me) were the last ones to leave.
  5. S Waiting for a ride to the store, the children and (she, her) stood by the car.
  6. O / O The lecturer asked (he, him) and (I, me) to move the table.
  7. S / O Jan and (she, her) had to sit between the general and (I, me).
  8. S After the big game, Tom and (us, we) celebrated with friends.
  7. O / O The instructor caught (her, she) and (I, me) eating in class.
  10. O The doctor and the rest of the staff treated (I, me) well.

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**Fix the sentences below. Watch out for pronoun problems.**

---

11. Each of the members has to pull his own weight.
12. The guards at the gate will inspect the cars of drivers who do not have proper identification.
13. The problem (with Sally and them) is that they are too critical. (correct)
14. There is no doubt that the course was good (for Tony and me).
15. All the proper documents must be turned in (to the person on duty or me).

# Pronouns

## He / Who

## Him / Whom

Circle the correct pronoun to use in the sentences. Identify the type of pronoun.

---

1. \_\_\_S\_\_\_ Kevin Costner plays a famed Coast Guard swimmer [(who, whom) is hardened by the loss of his crew from an earlier accident].  
[he is hardened...] (he/who)
2. \_\_\_S\_\_\_ (Who, whom) is in charge of the flag detail?  
[he is in charge...] (he/who)
3. \_\_\_S\_\_\_/\_\_\_S\_\_\_ Aside from the children [(who, whom) were entertained and cared for by the U.S. volunteers], there were many adults [(who, whom) received medical advice and care during the health fair].  
[they were entertained...] (they/who) [they received medical advice...] (they/who)
4. \_\_\_O\_\_\_ The children [(who, whom) the swimmers rescued] were from the village destroyed by the storm.  
[the swimmers rescued them] (them/whom)
5. \_\_\_O\_\_\_ The band leader recruited a singer [(who, whom) he discovered] in a talent show in Baltimore.  
[he discovered him] (him/whom)
6. \_\_\_O\_\_\_ (Who, Whom) did the commander select?  
[the commander selected him] (him/whom)
7. \_\_\_S\_\_\_ Martin is the one [(who, whom) makes it all happen].  
[he makes it all happen] (he/who)
8. \_\_\_S\_\_\_ (Who, Whom) benefited from the change in time?  
[he benefited from the change] (he/who)
9. \_\_\_O\_\_\_ The program trained 20 students, the majority [of (who, whom)] were reservists from various units in the area.  
[the majority of them] (them/whom)
10. \_\_\_S\_\_\_ Providing health care to the remote village is a good opportunity for the host nation to view our military as people [(who, whom) joined the military] because they wanted to make a positive difference in the world.  
[they joined the military] (they/who)